

Ashe County Partnership for Children

Oversight Committee Statement of Purpose

General Function

The Oversight Committee will work to develop and implement policies and standards for sub-contractors for service delivery.

Responsibilities

Specific responsibilities of the Oversight Committee shall include the following:

1. Develop and implement a set of standards for sub-contractors (“Contractors”) for delivery of services.
2. Provide fiscal and programmatic oversight of Smart Start funds received by Contractors.
3. Review amendments and forward recommendations to the Board. (Contractors will be limited to submitting budget amendments quarterly.)
4. Review budgets in January to determine the potential for reversion of funds. Contractors will be asked to justify their budgets if the spending pattern indicates the possibility of under-spending.
5. Review all requests for funding and forward recommendations to the Board.
6. Provide support and guidance to the Executive Director and to the community about funded programs.
7. Bring pertinent information to the Board which will enable the Board to make informed decisions concerning funding.
8. Develop and recommend guidelines, policies and strategies for the Partnership’s annual allocations process.
9. Provide a forum for programmatic appeals of activities.
10. Annually review monitoring results of funded programs.

Membership

The Oversight Committee will be composed of seven members, who will serve a minimum of a two-year term. Members will be nominated and approved by the Board of Directors for the first term. No more than one-third of the membership will rotate off. The membership of the Oversight Committee shall be limited to Board members who are not contractors with the Ashe County Partnership for Children.

Staffing

The Executive Director shall give staff leadership to the Oversight Committee.